

SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING

March 15, 2018

6:00 p.m.

Present: John Stahl, Susie Polentini, Peggy Moede, Aaron Dentz, Melissa Thompson, Rachel Crockford, Kyle Moore, Jeremy Struss and Nancy Hazelberg.

Excused: Darin Clark

Also in attendance: Andrew Joseph, Shannon Bakalars, Rebecca Mork, Laurie Calbaum, Rebecca Carlin, and Ginny Phillips.

CALL TO ORDER

John Stahl called the meeting to order at 6:00 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

Aaron Dentz motioned to approve the agenda. Susie Polentini seconded and the motion carried 4-0 on a voice vote.

CELEBRATIONS AND COMMENDATIONS

Andrew Joseph, Rebecca Mork, Laurie Calbaum, Emily Luck, Marjan Serjooi, Carmen Michaelis, Suzanne Koch, Shannon Bakalars, Natalie Brown, and Lisa deVries were presented with a certificate for recognition of their hard work on making Family Arts Night a huge success.

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Superintendent's Report

Dr. Thompson presented the following information:

Teaching and Learning

Consortium and Jazz Band 66.0301 Agreements for 2018-19 School Year – Band Director Andrew Joseph joined the board to provide information about how these agreements are structured and the benefits to the district and students who participate. The board agreed this is a valued part of the curriculum and requested that Jazz Band be assessed an Activity fee to be consistent with other extra-curricular activities. The board asked that this be placed on the action portion of the April agenda.

Arrowhead Area Summer Beginning Band Camp Cooperative 66.0301 Agreement for August 2018 – Andrew Joseph explained the Arrowhead Area Summer Beginning Band Camp Cooperative 66.0301 Agreement and program to the board.

Final Recommendations for Curriculum and Programmatic Review Process for Science and Engineering- Rachel Crockford presented the follow up information about the proposed resources and professional development to support implementation. She answered the board's questions as well.

March 15, 2018 – School Board Meeting Minutes

Curriculum and Programmatic Review Process for Math – Kyle Moore presented the board members with the follow up information they requested at last month’s board meeting and reminded the board that the pilot for Big Ideas will commence in late April, with a recommendation to the board in June for a resource adoption for the 2019-20 school year.

Finance and Operations

Wrap Around Care Provider Update – Wisconsin Youth presented their mission and the results from the recent parent satisfaction survey. The Wisconsin Youth staff are available and enjoy volunteering at Swallow School activities.

Facilities Advisory Committee Report – The board worked on a presentation for the staff meeting on March 16, 2018 regarding the possibility of going to referendum to support the district’ Long Range Master Plan. This meeting will be held during professional development time to discuss the district’s financial health, capital improvement needs, the FAC’s process to date and next steps.

Monthly Financial Overview – Jeremy Struss presented the month-at-a-glance report for February.

2018-19 Budget Development Process and Forecast – Jeremy Struss presented what the budget development process and forecast currently look like and provided information about the Professional Development budget and requests.

Fund 73 Interest Allocations to Individual HRAs – Jeremy Struss explained the teacher retirement HRA’s and expressed that in the future he will need board approval to allocate these funds.

Financial Software Proposal Updates – Jeremy Struss explained what is required to update the financial software and anticipates having a recommendation at the April board meeting.

Employee Relations

Waukesha County Area Schools Health Insurance Cooperative Carrier Proposals – Dr. Thompson updated the board on the status of selecting a carrier for the co-op and associated timelines.

2018-19 Employee Handbook Update Process – Dr. Thompson explained some of the updates needed for the Employee Handbook and addendums based on legal changes and the process typically used to do so.

Principal’s Report

February in Review – Kyle Moore updated the board on the following: Family Arts Night, Choir Concert, Father/Daughter Dance, Conferences, and being selected to present at two upcoming character education conferences.

Professional Development Update - Kyle Moore updated the board on current and future professional development areas of focus including the Hero’s Journey, PLC time to collaborate around student academic and behavioral successes and needs, and specialized professional development based on school initiatives.

ACTION ITEMS

The Board reviewed and took action on the following items:

Approval of Minutes

Susie Polentini motioned to approve the following minutes: February 26, 2018 – School Board Meeting;

March 15, 2018 – School Board Meeting Minutes

February 26, 2018 – School Board Executive Session; March 8, 2018 – School Board Work Session; March 9, 2018 – School Board Work Session. Peggy Moede seconded and the motion carried on a 4-0 voice vote.

Finance and Operations

Monthly Accounts – Peggy Moede motioned to approve expenditures as presented in the amount of **\$533,110.38** during the month of February. In addition, the Board acknowledges the receipt of **\$1,190,910.46** in revenue during the month of February. Aaron Dentz seconded and the motion carried on a 4-0 voice vote.

Teaching and Learning

Aaron Dentz motioned to approve the Science and Engineering Programmatic Recommendations, Susie Polentini seconded and the motion carried 4-0 on a voice vote.

Susie Polentini motioned to approve the Arrowhead Area Summer Beginning Band Camp Cooperative 66.0301 Agreement. Peggy Moede seconded and the motion carried 4-0 on a voice vote.

DISCUSSION

2017-18 Swallow Parent, Student, and Staff Survey – The board discussed the timeline to get this survey out while ensuring there is enough time to get the responses back in a timely manner.

2018-19 School Board Meeting Calendar – The board discussed and finalized dates for the rest of this school year as follows:

May 3, 2018 – Board Transition Meeting 7am
May 8, 2018 Lottery Draw (Susie & Peggy) 2pm
May 17th – School Board Meeting, 5:15pm
May 25th – School Board Meeting, 7am
June 14th – School Board Meeting, 6pm

The Board discussed adding the topic of Old Business to the agenda. Aaron Dentz motioned to approve this addition, Peggy Moede seconded and the motion carried on a 4-0 vote.

ADJOURNMENT

At 9:46 p.m. Peggy Moede made the motion to adjourn which was seconded by Aaron Dentz and carried 4-0 on a voice vote.

Respectfully submitted,

Melissa Thompson

Superintendent

Approved: _____

March 15, 2018 – School Board Meeting Minutes

_____, President

_____, Clerk